

CONDITIONS

The Coos History Museum receives many requests for information. Please allow at least 10 working days for a response. Research Requests are completed in the order that they are received.

Research Fees

After the first 30 minutes, the Coos History Museum charges a non-refundable \$30 per hour research fee. Payment for the first hour is required when the research request form is submitted. Subsequent hours can be paid for upon completion of research.

Photocopies

The Coos History Museum charges .20 cents per page for black and white photocopies and .30 cents per page for color photocopies of information from our research library. Photocopies of materials holding copyright will not be made.

Photograph Reproductions

The Coos History Museum can sell reprints of most of the photographs in our collection. Our prices vary depending on the size, type and purpose of the reprint that is requested. Please contact a staff member for details.

**** This Section for CHM Staff Use Only****

Response:

Total Research Time: _____ Amount Due: _____

Date & Method of Response: _____

Statistics:

Researchers ___ Topics ___ Completed ___ Called/E-mailed ___ Payment Received _____